

Mrs. Jessica Martinez
Financial Coordinator

Mrs. Jessica Martinez serves as FCA's Financial Coordinator, partnering with families by assisting with Step Up scholarships, payment plans, and financial questions. Behind the scenes, she also supports daily school operations through running reports, paying bills, and assisting the administrative team.

Mrs. Martinez joined FCA in May 2022 as Office Manager and transitioned into the Financial Coordinator role in April 2025. She plays an important role in supporting the school's financial operations and helping families navigate the financial aspects of their educational journey at FCA.

Mrs. Martinez holds a Bachelor's degree in Business Administration from Lynchburg College and an MBA from the University of Baltimore. Her professional background in banking, office management, and homeschooling has uniquely equipped her to serve FCA families with professionalism and care.

Mrs. Martinez enjoys using her business experience to support students, parents, and the FCA community. She is grateful for the opportunity to do meaningful work that helps strengthen and support families at Family Christian Academy.